

# Marketing

## Marketing Emails

We send out an email with our monthly special offers. Your email address will be added to this list when you place your order. You can opt out of the monthly emails permanently by simply clicking the unsubscribe list in the first email you receive. This will not prevent you from getting invoices and other order related emails. Any important Company announcements will be sent to all the email addresses of customers who have bought from us.

## Mail Marketing

We do not send you marketing by mail, other than on occasions within a delivery. Should you require a paper catalogue or flyers please contact our sales team via the contact us of the website.

# Privacy

At Simon Safety & Lifting Centre Ltd we are dedicated to safeguarding and preserving your privacy when visiting our site or communicating electronically with us. This Privacy Policy, together with our terms of use, provides an explanation as to what happens to any personal data that you provide to us, or that we collect from you. We do update this Policy from time to time so please do review this Policy regularly. For the purpose of the Data Protection Act 1998 our data controller is Mr S M Ashton. Simon Safety & Lifting Centre Ltd are registered under the data protection act with registration number **ZA238390**.

## Information We Collect

In operating our website we may collect and process the following data about you:

- Details of your visits to our website and the resources that you access, including, but not limited to, traffic data, location data, weblogs and other communication data.
- Information that you provide by filling in forms on our website, such as when you registered for information or make a purchase.
- Information provided to us when you communicate with us for any reason.

## Use Of Cookies

On occasion, we may gather information about your computer for our services and to provide statistical information regarding the use of our website to our advertisers. Such information will not identify you personally it is statistical data about our visitors and their use of our site. This statistical data does not identify any personal details whatsoever. Similarly to the above, we may gather information about your general internet use by using a cookie file. Where used, these cookies are downloaded to your computer automatically. This cookie file is stored on the hard drive of your computer as cookies contain information that is transferred to your computer's hard drive. They help us to improve our website and the service that we provide to you. All computers have the ability to decline cookies. This can be done by activating the setting on your browser which enables you to decline the cookies. Please note that should you choose to decline cookies, you may be unable to access particular parts of our website. Our advertisers may also use cookies, over which we have no control. Such cookies (if used) would be downloaded once you click on advertisements on our website.

## Use Of Your Information

The information that we collect and store relating to you is primarily used to enable us to provide our services to you. In addition, we may use the information for the following purposes:

- To provide you with information requested from us, relating to our products or services. To provide information on other products which we feel may be of interest to you, where you have consented to receive such information.
- To meet our contractual commitments to you.
- To notify you about any changes to our website, such as improvements or service/product changes, that may affect our service.

If you are an existing customer, we may contact you with information about goods and services similar to those which were the subject of a previous sale to you. If you are a new customer, we will only contact when you have provided consent and only by those means you provided consent for.

## Storing Your Personal Data

We will not transfer data that we collect from you to locations outside of the European Economic Area for processing and storing. We will take all reasonable steps to make sure that your data is treated securely and in agreement with this Policy. Data that is provided to us is stored on secure servers. Details relating to any transactions entered into on our site will be encrypted to ensure its safety. The transmission of information via the internet is not completely secure and therefore we cannot guarantee the security of data sent to us electronically and transmission of such data is therefore entirely at your own risk. Where we have given you (or where you have chosen) a password so that you can access certain parts of our site, you are responsible for keeping this password confidential. Should we encounter a breach of information security our company policy is to make all stakeholders and users aware within 72 hours.

## Children's Data

Due to the scope of the organisation's operations there is no requirement for us to hold the personal data of children.

## Data Breach Reporting

On the discovery of any data breach we will inform all stakeholders and customers within 72 hours by either telephone or email.

## Access To Information

The Data Protection Act 1998 gives you the right to access the information that we hold about you. Please note that any demand for access may be subject to payment of a fee of £10 which covers our costs in providing you with the information requested. Should you wish to receive details that we hold about you please contact us using the contact details below.

## Contacting Us

We welcome any queries, comments or requests you may have regarding this Privacy Policy.